

## SALEM UNITED CHURCH OF CHRIST

Salem United Church of Christ is pleased to offer you its blessing as you prepare for marriage through worship.

As you prepare for this time, the Pastor will meet with you to plan the ceremony and to offer you guidance through counseling.

The following policies have been set by the Salem Church Council. If you are a member at Salem, please see the fees listed below that apply to members. If you are not a member of Salem, please see the fees listed below that apply to non-members.

**Please note that all fees must be paid one week prior to the wedding rehearsal.** Individual checks need to be made payable to each individual recipient and be given to the church office. The sanctuary fee should be made payable to "Salem U.C.C." and should also be given to the church office.

### FEES FOR MEMBERS

Music Director	\$75.00
Soloist	\$50.00
Wedding Coordinator	\$100.00-Sanctuary
Custodian	\$50.00-Parish Hall

An honorarium for the Pastor's services is traditional. The suggested amount is \$150.00.

Also, there is no charge for the sanctuary, but an honorarium would be appreciated.

### FEES FOR NON-MEMBERS

Church Facilities	\$200.00
Pastor	\$200.00
Music Director	\$ 75.00
Soloist (if you wish)	\$ 65.00
Administrative	\$ 35.00
Wedding Coordinator	\$100.00-Sanctuary
Custodian	\$ 50.00-Parish Hall
Parish Hall	\$ 50.00

(Located Downstairs-If you wish to use it.)

A \$100.00 deposit will be required to hold your requested date open and will be applied toward the church facilities fee. You must cancel 30 days or more before the requested date to receive a full refund.

### REMINDERS FOR ALL

**1. Marriage License** – Should be given to the Pastor no later than the wedding rehearsal. You must obtain your marriage license from the County Clerk's office in Edwardsville, sixty (60) to two (2) days prior to the ceremony. A license from another county or state is not valid. The state of Illinois requires that both of you must appear in person to apply for the license, and that you have a valid form of identification which gives your birth date, (e.g. birth certificate, drivers license, State I.D.) The phone number for the County Clerk is 692-7030. **Anyone under 18 must have parental permission to marry.**

**2. As part of our service, we are pleased to make and print your wedding bulletins, if you wish.** We need all your wedding information two weeks prior to your wedding—including the names of the wedding party. Pre-printed bulletins are available at cost.

**3. Please be prompt for the rehearsal.**

**4. The wedding party should be present no later than 30 minutes prior to the ceremony.** The Memorial Parlor can be used by the bridal party for dressing.

**5. The ushers need to be in place 30 minutes prior to the ceremony for the seating of the guests.**

**6. Please remind your guests and relatives that flash pictures are not allowed during the ceremony.** Please keep in mind that a wedding is also considered a time of worship.

**7. The florist needs to be at the church no later than 1 hour prior to the ceremony.** We will make sure someone is available to let them in. Please have your florist contact the church office a day or two before the ceremony to arrange the time of delivery. All decorations subject to pastor's approval.

**8. If so desired, we will furnish the brass candelabra filled with candles, the kneeler, and the stand for the Unity candle.** You will have to furnish the Unity candle.

**9. All music is to be cleared through the Music Director, Betty Steiner, and the Pastor at least two weeks prior to the ceremony.** You can reach Betty Steiner at (618) 654-6644.

**10. No alcohol, drugs, or smoking are permitted in any of the buildings or on any part of the church property.** The exception to this is the wine used for a service with communion.

**11. No rice or birdseed is permitted.** They are difficult to sweep up, and they cause staining and other damages to the church property.

**12. Per our Safe Church Policy, children are to be supervised at all times.**

# 5

## SALEM UNITED CHURCH OF CHRIST'S STAFF

### *Senior Pastor*

Reverend Jerry Amiri

### *Licensed Lay Pastor*

Pastor John Mindrup

### *Office Coordinator*

Jennifer Henschen

### *Music Director*

Betty Steiner

### *Assistant Music Director*

Dawn Reinhardt

### *Wedding Coordinator/ Custodian*

Patti Reckmann

REVISED AUGUST 25, 2008



## *God, Today Bless This New Marriage*

Marie J. Post, 1974

# 89

*God,*

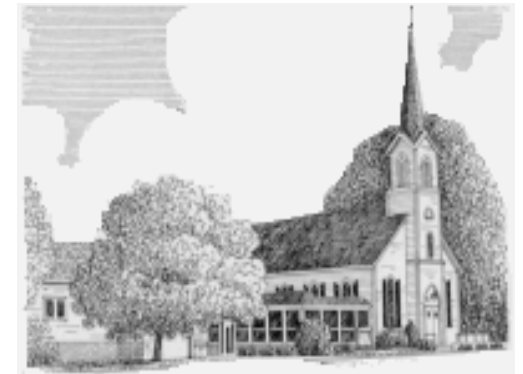
*Today bless this new marriage,  
Guide this union in your way.  
With the blessing of your Spirit,  
May they live from day to day.*

*Fill their lives with love and service,  
Where their daily path may be.  
Grant them humble hearts  
when prospered,  
Patience in adversity.*

*May the home they are preparing  
Be a place of faith and prayer,  
Fruitful for this life and  
Your dominion,  
which they gladly share.*



## **Planning Your Wedding at Salem United Church of Christ**



### *Salem United Church of Christ*

1117 West North  
Alhambra, Illinois 62001  
618-488-3215

### *Senior Pastor*

Reverend Jerry Amiri

### *Wedding Coordinator*

Patti Reckmann

*Office Coordinator*  
Jennifer Henschen