

SALEM UNITED CHURCH OF CHRIST

Salem United Church of Christ is pleased to offer you its blessing as you prepare for marriage through worship.

As you prepare for this time, the Pastor will meet with you to plan the ceremony and to offer you guidance.

The following policies have been set by the Salem Church Council. If you are a member at Salem, please see the fees listed below that apply to members. If you are not a member of Salem, please see the fees listed below that apply to non-members.

Please note that all fees must be paid one week prior to the wedding rehearsal. Individual checks need to be made payable to each individual recipient and be given to the church office. The sanctuary fee should be made payable to “Salem U.C.C.” and should also be given to the church office.

FEES FOR MEMBERS

Music Director	\$100.00
Wedding Assistant/Custodian	\$125.00
Sound Technician (If Needed)	\$ 75.00
Custodian (Parish Hall)	\$ 75.00

An honorarium for the Pastor’s services is traditional. The suggested amount is \$200.00.

Also, there is no charge for the sanctuary, but an honorarium would be appreciated.

FEES FOR NON-MEMBERS

Church Facilities (Sanctuary)	\$200.00
Pastor	\$250.00
Music Director	\$100.00
Administrative	\$ 50.00
Wedding Assistant/Custodian	\$125.00
Sound Technician (If Needed)	\$ 75.00
Parish Hall Rental (Downstairs)	\$150.00
Custodian (If Parish Hall Is Used)	\$ 75.00

A \$100.00 deposit will be required to hold your requested date open and will be applied toward the church facilities fee. You must cancel 30 days or more before the requested date to receive a full refund.

REMINDERS FOR ALL

1. Marriage License – Should be given to the Pastor no later than the wedding rehearsal. You must obtain your marriage license from the County Clerk’s office in Edwardsville, sixty (60) to two (2) days prior to the ceremony. A license from another county or state is not valid. The state of Illinois requires that both of you must appear in person to apply for the license, and that you have a valid form of identification which gives your birth date, (e.g. birth certificate, drivers license, State I.D.) The phone number for the County Clerk is (618) 692-7030. **Anyone under 18 must have parental permission to marry.**

2. As part of our service, we are pleased to make and print your wedding bulletins, if you wish. We need all your wedding information two weeks prior to your wedding—including the names of the

wedding party. Pre-printed bulletins are available at cost.

3. Please be prompt for the rehearsal.

4. The ushers need to be in place 45 minutes prior to the ceremony for the seating of the guests.

5. Please remind your guests and relatives that flash pictures are not allowed during the ceremony. Please keep in mind that a wedding is also considered a time of worship.

6. The florist needs to be at the church no later than 1 hour prior to the ceremony. We will make sure someone is available to let them in. Please have your florist contact the church office a day or two before the ceremony to arrange the time of delivery. All decorations subject to Pastor’s approval.

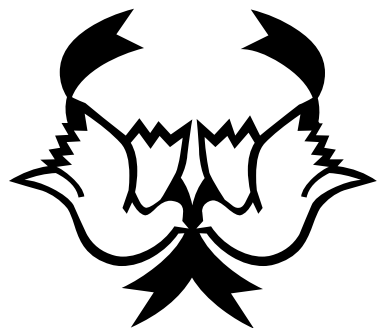
7. If desired, we will furnish the brass candelabra filled with candles, the kneeler, and the stand for the Unity candle. You will have to furnish the Unity candle.

8. All music is to be cleared through the Music Director, Betty Steiner, and the Pastor at least two weeks prior to the ceremony. You can reach Betty Steiner at (618) 654-6644.

9. No alcohol, drugs, or smoking are permitted in any of the buildings or on any part of the church property. The exception to this is the wine used for a service with communion.

10. No rice or birdseed is permitted.

11. Per our Safe Church Policy, children are to be supervised at all times.



**SALEM UNITED
CHURCH OF CHRIST'S
STAFF**

Senior Pastor

Reverend Jerry Amiri

Assistant Pastor

Pastor John Mindrup

Office Coordinator

Jennifer Henschen

Music Director

Betty Steiner

Assistant Music Director

Dawn Reinhardt

Wedding Assistant/Custodian

Patti Reckmann

REVISED OCTOBER 2011



**God,
Today Bless This
New Marriage**

Marie J. Post, 1974



God,

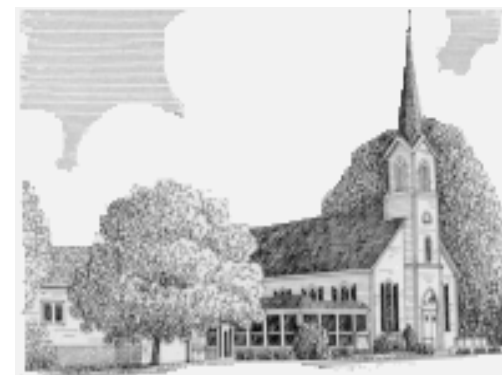
*Today bless this new marriage,
Guide this union in your way.
With the blessing of your Spirit,
May they live from day to day.*

*Fill their lives with love and service,
Where their daily path may be.
Grant them humble hearts
when prospered,
Patience in adversity.*

*May the home they are preparing
Be a place of faith and prayer,
Fruitful for this life and
Your dominion,
which they gladly share.*



***Planning
Your Wedding
at
Salem United
Church of Christ***



***Salem
United Church of Christ***

1117 West North Street
Alhambra, Illinois 62001

www.salemuccalh.org

618-488-3215